

MINUTES of the meeting of Haxby Town Council held on Monday 10<sup>th</sup> August 2020 by videoconferencing at 10.00am.

PRESENT

Cllr M Guilford (Chairman)	Cllr A Richardson
Cllr M Harrison	Cllr I Craven
Cllr M Preston	Cllr N Wyatt
Cllr D Rice	Cllr T Carmichael
Mr M W Scott (Clerk)	

APOLOGIES

1. None.

REASONS FOR ABSENCE APPROVED

2. Not applicable.

MINUTES OF THE MEETING HELD ON 8 JUNE 2020

3. **RESOLVED that the minutes of the meeting held on 13 July 2020 were confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST MADE UNDER THE COUNCIL'S CODE OF CONDUCT.

4. None.

COMMUNICATIONS WITH YLCA AND OTHER REGULATORY BODIES

5. None.

INTERNAL CHECKS

6. Cllrs Rice and Harrison explained that internal checks had taken place.

FINANCIAL STATEMENT – JULY 2020

- 7.

Details	Amount
<u>Receipts to 31 July 2020</u>	0.00
	<hr/>
	0.00
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Payments to 31 July 2020

Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1515.33
HMRC	DP	1105.50
Salaries	DP	4295.13
Talk Talk	DD	27.00
Sleightholms	DP	264.00
R Fitch	DP	120.00
Barclaycard	DD	169.09
York & District CAB	DP	682.50
Dean Landscapes	DP	1155.41
Complete Business Solutions	DP	209.42
Minster Alarms	DP	140.40
Stoneplan	DP	6900.00
Dean Landscapes	DP	1093.61
Sports Turf Services	DP	708.00
Robert Acton Product Development	DP	57.00
The Helping Hand Company	DP	69.12

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18815.51

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Balance as at 30 June 2020	135018.75
Receipts	0.00
	<hr/> 135018.75
Payments	18815.51
	<hr/> 116203.24

**RESOLVED that the financial statement as at 31 July 2020 which detailed payments totalling £18815.51 inclusive of VAT be approved.**

**POLICE REPORT FOR JUNE 2020.**

8. No police report had been received for July 2020 at the time of the meeting.

The Chairman did explain that he had however spoken to the local PCSO and had accompanied him on a tour of a couple of the open spaces within the village. They had witnessed residents using the spaces in an orderly fashion. He added that the police would in future start providing the council with a log detailing the level of police presence within the village.

He ended by explaining that they also discussed the problems of youths riding bicycles, not holding the handle bars and texting whilst cycling on the roads and that

this was not only a problem but remarkably dangerous. The police had sympathy with this view and had added that they were also stopping cyclists at dusk who were on the roads without lights to explain the danger and to give them cheap lights to enable them to get home safely. The Chairman at this stage asked for an item to place on the September Town Council meeting regarding the provision of a budget in order to pay for such lights.

#### HAXBY TOWN COUNCIL WEBSITE

9. The Chairman explained that the new website had now gone live and that new Councillor email accounts were now live too. The clerk was asked to advise Councillors of their new email addresses and passwords.

#### HAXBY TOWN COUNCIL BUSINESS CONTINUITY PLAN

10. The Chairman explained that the Town Council Business Continuity Plan had been drafted and that a copy had been sent to all Councillors prior to the meeting.

#### VJ DAY 75

11. Cllr Wyatt explained about a video-conference which had recently taken place with Rector of St. Mary's about a church service to commemorate the 75<sup>th</sup> anniversary of VJ Day. He explained that the service would take place on Sunday 16<sup>th</sup> August 2020 commencing at 06:30pm. It was requested that details of the event should be displayed on the Town Council Facebook page.

#### NURSERY RENT

12. The Clerk explained that despite a request being sent to have an online meeting with the owner of the nursery this had not yet taken place. The Clerk was asked to try to arrange the meeting again.

#### TOWN CRIER

13. The Clerk explained that the persons who deliver the Town Crier had been contacted in order to establish their willingness to deliver the Town Crier during the current COVID-19 pandemic. They had all said that they would.

#### NEED TO CO-OPT NEW COUNCILLORS

14. The Chairman advised the Councillors present that Cllr Ellen Samuel had sent him her letter of resignation and that this had reduced the number of remaining Councillors to only 8 against a compliment of 14. He explained that this meant that there was now a desperate need to recruit new members. It was agreed that the front page of the next Town Crier should feature heavily the need to recruit new Councillors. The Clerk was asked to set up a video-conference with the lady who edits the Town Crier in order to determine what should be included in the next issue.

CITIZENS ADVICE

15. The Council discussed a request from Citizens Advice for them to be allowed to set up a pop-up stall on the village green in order to help people affected by the current pandemic. The Council agreed to the request and suggested that the Clerk should respond to the request to establish where it should be placed.

POLICY FOR COUNCIL OWNED TREES

16. Prior to the meeting 2 documents had been sent to Councillors in order for them to discuss and resolve a policy for Town Council owned trees. It became evident during the discussion that not all Councillors had read the documents in full. It was therefore decided that no decision should be made during this meeting and that the item should be carried forward to the September meeting in order for Councillors to study the documents in detail.

WHITE ROSE UPDATES

- 17 The latest White Rose Updates were **RECEIVED**.

RECREATIONAL & OPEN SPACES COMMITTEE

18. The minutes of the meeting held on 20 JULY 2020 were **RECEIVED**.

COMMUNITY ASSETS COMMITTEE

19. The minutes of the meeting held on 20 July 2020 were **RECEIVED**.

PLANNING COMMITTEE

20. The minutes of the meeting held on 3 August 2020 were **RECEIVED**.

MATTERS FOR INCLUSION

21. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 4.1)

The meeting closed at 11.20am

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**